

**DRAFT – CITY OF FRESNO**  
**DISABILITY ADVISORY COMMISSION**  
DEPARTMENT OF PUBLIC WORKS

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DISABILITY ADVISORY COMMISSION MEETING  
City Hall, Second Floor - Meeting Room A

MINUTES OF THE SEPTEMBER 29, 2008 MEETING

Commission Members Present: Chair, Robert Hand, Vice Chair, Lillian Fillpot, Darby Greer, Danielle Thompson, Mary Beth Randall, Russ Hoeltzer,

Staff Present: Jeff Eben, Elizabeth Kunz, Stella Du Bois, Carlos Duarte

Call to Order

A motion to approve the August 4, 2008 Meeting Minutes was made by Bob Hand and seconded by Russ Hoeltzer. The Minutes were unanimously approved.

Self Introductions

Announcement of *Ex Officio* DAC Member and Secretary Appointment

Jeff Eben announced the appointment of Carlos Duarte as an *ex officio* Member of the DAC and Elizabeth Kunz as the Commission Secretary.

Approval of Vision/Mission Statement and Goals

Jeff read the Vision/Mission Statement and Goals and opened for discussion.

Darby Greer asked that the wording “with disabilities” be added to the last sentence of the Vision/Mission Statement. To read as follows: “The DAC will work to ensure that all citizens *with disabilities* have equal access to resources and services that provide opportunities for education and employability.”

(Let the record show that Mary Beth Randall arrived at 5:45 PM.)

Motion to approve the Vision/Mission Statement and Goals with the additional wording was made by Mary Beth and seconded by Darby Greer. The motion was unanimously approved.

Jeff made the motion to approve the nomination of Bob Hand as Chair and Lillian Fillpot as Vice Chair. Motion seconded by Mary Beth and unanimously approved.

## Modification of DAC Bylaws

Discussion of changes to the Bylaws ensued. The changes to the bylaws are in bold and underline, below.

### ARTICLE III – RESPONSIBILITIES, SECTION 1,

f. Organize and maintain working committees, when appropriate. These working committees will consist of **a minimum of one Commission member** ~~at least two Commission members~~, and may address areas of concerns such as, but not limited to:

- a. Accessibility
- b. Education
- c. Healthcare
- d. Housing
- e. Emergency Services
- f. Employment
- g. Transportation
- h. **Disability Awareness Training**

g. The two City of Fresno committees addressing accessibility and transportation for persons with disabilities in existence prior to the formation of the Commission will serve as working committees under the authority and guidance of the Commission. Working committees will operate in accordance with the guidelines of the Legal Handbook for City of Fresno Boards, Commissions, Committee and Similar Bodies, and applicable laws. **At least one Commission member will serve on these committees.**

### ARTICLE IV – MEMBERS, SECTION 2.

a. There shall be seven (7) members of the Commission. No earlier than March 1, 2008, four (4) members of the founding Commission will be chosen through a random drawing to begin a new two-year term and three (3) members will begin a new one-year term. Thereafter all terms shall be two years by regular rotation; no future random drawings shall be required. The Mayor may also appoint additional *ex officio* (non-voting) members from the City of Fresno staff **and other governmental entities.**

### DAC Expectations and Purpose

Jeff Eben spoke on the nature of the DAC as a “Mayor’s Committee” model, indicating its purpose is to provide a strong and unified voice on disability issues in a spirit of positive collaboration and team work. Jeff indicated the DAC will not be the only, but will be the last voice on disability issues for staff, the Mayor’s Office, City Council and the public. Jeff Eben then asked Bob Hand to conduct the remaining portion of the meeting as Chair.

### Other Business

Bob Hand clarified as Chair that he would appoint Commission Members to head working committees and task forces. All members concurred.

Bob Hand appointed Mary Beth Randall as the DAC Member of the FAX ADA Committee and the ADA Advisory Council.

Bob Hand specified that the Secretary, Elizabeth Kunz, would be the clearinghouse for agenda items. The Chair will coordinate with the Mayor’s office and the Secretary in the setting of the DAC agenda.

Bob Hand asked the Commission Members to state the areas they would like to see addressed by the Commission. The following areas of concern were specified by DAC members:

- Current efforts to provide work experience for persons with disabilities within City government
- Transportation
- Emergency Preparedness
- Recreation
- Accessible Pedestrian Signals

The Chair provided opportunity for public comment.

Annette Carter indicated that the Commission should also look at curb ramps and provided information from the FAX ADA Committee’s recent discussion of “origin to destination” issues in paratransit.

### General Public Comment

Annette Carter requested that the DAC members speak into the microphones provided, that the microphones be used to provide amplification, and the DAC meetings be audio-taped. She requested the agenda be revised to include public announcements from commission members and the general public, and adjournment. Ms. Carter requested DAC members state their names before speaking, and indicated that she would provide training materials on this issue.

The Commission discussed the next meeting time, and decided to meet on 10/27/08, pending the availability of a suitable room.

Lillian Fillpot announced the annual luncheon of the Central Valley Mayor's Committee for Partnership and Advocacy of People with Disabilities (CVMC) on Friday, October 10, 2008.

### Adjournment

There being no further business, Mary Beth Randall made the motion to adjourn. Lillian Fillpot seconded the motion. The meeting was adjourned at 6:55 PM.